

# International Student Enrolment Form

Onshore International Student  Offshore International Student

## Part C - Course Preference

ELICOS	CRICOS Code	Week
<input type="radio"/> <b>General English (Beginner to Advanced)</b>	081457G	<input type="radio"/> 12 <input type="radio"/> 24 <input type="radio"/> 36 <input type="radio"/> 48 <input type="radio"/> 60 <input type="radio"/> ___ Others
Business	CRICOS Code	Week
<input type="radio"/> <b>BSB50120</b> Diploma of Business	107006E	52
<input type="radio"/> <b>BSB60120</b> Advanced Diploma of Business	107005F	52
Kitchen Management & Hospitality Management	CRICOS Code	Week
<input type="radio"/> <b>SIT40521</b> Certificate IV in Kitchen Management	109674H	78
<input type="radio"/> <b>Package Course</b>		104
<b>SIT40521</b> Certificate IV in Kitchen Management &	109674H	78
<b>SIT50416</b> Diploma of Hospitality Management	103432H	26
Information and Communications Technology	CRICOS Code	Week
<input type="radio"/> <b>ICT50220</b> Diploma of Information Technology	108220B	78
<input type="radio"/> <b>ICT60220</b> Advanced Diploma of Information Technology	108221A	54
<input type="radio"/> <b>Package Course</b>		130
<b>ICT50220</b> Diploma of Information Technology	108220B	78
<b>ICT60220</b> Advanced Diploma of Information Technology	108221A	52

## Part D - Intake Details

### General English

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
2023	<input type="radio"/> 23	<input type="radio"/> 27	/	<input type="radio"/> 17	<input type="radio"/> 22	<input type="radio"/> 10	<input type="radio"/> 14	/	<input type="radio"/> 02	<input type="radio"/> 06	
2024	<input type="radio"/> 22	<input type="radio"/> 26	/	<input type="radio"/> 15	<input type="radio"/> 20	<input type="radio"/> 08	<input type="radio"/> 12	<input type="radio"/> 30	/	<input type="radio"/> 04	

### Business

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
2023	<input type="radio"/> 23	<input type="radio"/> 27**	<input type="radio"/> 13*	<input type="radio"/> 17	/	<input type="radio"/> 05	<input type="radio"/> 10	<input type="radio"/> 28	/	<input type="radio"/> 02	<input type="radio"/> 06**/20*
2024	<input type="radio"/> 22	<input type="radio"/> 26**	<input type="radio"/> 11*	<input type="radio"/> 15	/	<input type="radio"/> 03	<input type="radio"/> 08	<input type="radio"/> 26	<input type="radio"/> 30	/	<input type="radio"/> 04**/18*

Note: Without any mark, both courses intake date is available, intake date with "\*" is for Diploma of Business only, and intake date with "\*\*" is for Advanced Diploma of Business only.

### Kitchen Management & Hospitality Management

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
2023	<input type="radio"/> 23/16*	/	/	<input type="radio"/> 24/24*	/	<input type="radio"/> 10	<input type="radio"/> 14*	/	<input type="radio"/> 09	<input type="radio"/> 13*	
2024	<input type="radio"/> 22/15*	/	/	<input type="radio"/> 22/22*	/	<input type="radio"/> 08	<input type="radio"/> 12*	/	<input type="radio"/> 07	<input type="radio"/> 11*	

Note: Intake date for Certificate IV in Kitchen Management Course without any mark, intake date with "\*" is for Diploma of Hospitality Management Package Only.

### Information and Communications Technology

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
2023	<input type="radio"/> 23	<input type="radio"/> 27	/	<input type="radio"/> 17	<input type="radio"/> 22	/	<input type="radio"/> 10	<input type="radio"/> 28	/	<input type="radio"/> 02	<input type="radio"/> 13*/27**
2024	<input type="radio"/> 22	<input type="radio"/> 26	/	<input type="radio"/> 15	/	<input type="radio"/> 03	<input type="radio"/> 08	<input type="radio"/> 12	<input type="radio"/> 30	/	<input type="radio"/> 04*/25**

Note: Without any mark, both courses intake date is available, intake date with "\*" is for Diploma of Information Technology only, and intake date with "\*\*" is for Advanced Diploma of Information Technology OR Advanced Diploma of Information Technology Package only.

## Part E - English Proficiency (1-2)

(Please attach certified copy of valid test scores)

(IELTS, TOEFL, PTE)

1	Test Name	Year of Test	Score
2	Other (If Applicable)		

## Part F - Visa Details (1-7)

1	Nationality			
2	Do you have an Australian Visa	Yes <input type="checkbox"/>	NO <input type="checkbox"/>	
3	Country of Issue (if Yes)			
4	Visa Type (if Yes)	Student <input type="checkbox"/>	Visitor <input type="checkbox"/>	Other <input type="checkbox"/>
5	Do you have Overseas Student Health Cover	Yes <input type="checkbox"/>	NO <input type="checkbox"/>	
6	Provider (if Yes)		Number	
		Day	Month	Year
7	OSHC Expiry Date (if Yes)			

## Part A - Personal Details (1-10)

- Surname/Family Name** (As printed on your passport)
- Given Name** (As printed on your passport)
- Title** Mr.  Ms.  Other   
Mrs.  Miss
- Preferred Name**
- Gender** Male  Female  Unspecified
- Date of Birth**  
Day / Month / Year
- Country of Birth**
- Passport Number**
- Date of expiry**  
/ /
- USI** (Unique Student Identifier)

## Part B - Contact Details (1-9)

- Current Address**  
  
Suburb State Postcode
- Address** (Home Country if Applicable)  
 Postcode
- Postal Address** (if Different)  
 Postcode
- Mobile**
- Email**  
 Country code / Area code / Number
- Telephone**
- Emergency Contact Details**

Name	Relationship
Address	
Contact Number	Email

## Part G - Academic Details (1-5)

Please attach certified copies of all academic transcripts and certificates (translated into English).

### 1 What is your highest COMPLETED education level? (Tick ONE only)

- |   |   |
|---|---|
| <input type="radio"/> Year 11 or equivalent | <input type="radio"/> Year 12 or equivalent |
| <input type="radio"/> Certificate I         | <input type="radio"/> Certificate II        |
| <input type="radio"/> Certificate III       | <input type="radio"/> Certificate IV        |
| <input type="radio"/> Diploma/              | <input type="radio"/> Advanced Diploma/     |
| <input type="radio"/> Associate Diploma     | <input type="radio"/> Associate Degree      |
| <input type="radio"/> Bachelor Degree       | <input type="radio"/> Postgraduate Degree   |
| <input type="radio"/> Other _____           |   |

### 2 If you are currently enrolled in another institute please indicate:

Institute
Course
Expected time to complete

### 3 Do you require a release from your current provider? Yes NO

### 4 Have you been employed in the area covered by the course applied for? Yes NO

### 5 Are you seeking RPL or RCC/Credit Transfer for studies completed? Yes NO

(If yes, then please download and submit with your application a completed "Course Credit/RPL Application Form")

## Part H - Application Checklist

(Please attach the following documents to this application)

- Certified copies of your IELTS or English test scores
- Certified copies of your academic qualifications, work experience (if applicable) and Overseas Student Health Cover (if applicable)
- Copy of your certified passport (front and back)
- Relevant employment documentation

Please complete this form and send to:  
Administrative officer Federation Technology Institute (FTI)  
Email: enrol@fti.edu.au

**Melbourne, 131 Queen Street**  
Level 8, 131 Queen Street  
Melbourne, VIC 3000



## OFFICE USE ONLY

ACCEPTED BY FEDERATION TECHNOLOGY INSTITUTE

## Part I - STUDENT DECLARATION

- I have a genuine intention to undertake the course(s) for which I have applied
- I understand that by signing this application form, I may be sent a Formal Letter/s of Offer/Written Agreement Contract from Federation Technology Institute if all of the admission requirements are met.
- I authorise Federation Technology Institute to contact me by SMS, Email or phone.
- I authorise Federation Technology Institute to verify any information I have provided on this form.
- I understand that FTI is required to submit data sourced from this enrolment form to national VET administrative collection as a regulatory reporting requirement. The information may be used by FTI or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress.
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to FTI and cover all tuition, Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand Tuition and Non Tuition fees may change during my course.
- I have been provided with Pre-enrolment information including the Federation Technology Institute International Student Handbook & marketing information containing: entry requirements for the course including English language, academic requirements, work experience and course credit/RPL applicable; course content, duration, qualification/s on completion, modes of study and assessment methods; Federation Technology Institute campus locations, Federation Technology Institute general description of facilities, equipment, learning and library resources; course related fees; the Federation Technology Institute Refund, Deferment, Suspension and Cancellation Policies; A description of the ESOS Framework; Costs of living in Australia, Accommodation options, and obligations of schooling for any school aged dependents I may have.
- I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the Federation Technology Institute

Applicant Name

Applicant's  
Signature

Date

Day	Month	Year
/	/	/

## Part J - Agent Information & Declaration

- I have provided all relevant and required information to the applicant to enable them to make an informed decision about their chosen course
- I am satisfied that to the best of my knowledge the applicant has genuine intentions to complete this program and has the financial capacity to pay for the course and living expenses for the duration of the course
- I am aware that there are implications to Federation Technology Institute and my agency where a student's visa is refused because they do not meet the Genuine Temporary Entrant (GTE) requirement by signing this form, I am stating that I understand the declarations above and that as far as I am aware the applicant is genuinely committed to complete the course.

Agency Name

Agent's Signature

Date

Day	Month	Year
/	/	/

AGENT STAMP